

**APRN
FREQUENTLY ASKED QUESTIONS
ABOUT THE REVISED ADMINISTRATIVE RULES**

What is transition to practice?

- APRN graduates with fewer than 2400 hours **and** two years of practice are required to have a written collaborative agreement with a provider who will provide support and guidance in the clinical practice of the APRN.
- If you are an APRN and have practiced for more than 2,400 hours **and** 2 years with a written collaborative agreement, you must fill out a “Completion of Transition to Practice Requirement” form. Attach this form to your revised practice guidelines making sure your “new guidelines” meet the requirements of the new law and Rules. Once approved by the Board, you will no longer need to have a written collaborative agreement (**See, Administrative Rule 15.14**).

NOTE: Every APRN who has fulfilled the above transition to practice requirement is required to fill out a “Completion of Transition to Practice Requirement” form once to verify removal of their collaborative agreement, regardless of years of practice. Going forward, all new graduates, APRNs applying by endorsement and those APRNs adding new credentials will be required to complete the transition to practice form.

If I do not need a written collaborative agreement do I need to still need to send “Practice Guidelines” to the Board of Nursing?

- YES! You still need to have practice guidelines approved by the Board of Nursing prior to starting employment, at renewal or if you have a change of employment (**See, Administrative Rule 15.9**).
- You can use the “Template for APRN Practice Guidelines” to help you craft your practice guidelines. All elements in the template must be reflected in your practice guidelines (**Template is on the Board of Nursing website**).

Do I need to change my practice guidelines since the Administrative Rules have changed?

- You do not need to make any changes to your current practice guidelines if you continue to work at your current place of employment. At the next renewal cycle or if you change employment or clinical role, population focus or specialty you must update your guidelines to meet the new criteria.

What if I receive additional certifications?

- APRNs who obtain subsequent certification in an additional role or population focus are required to have a formal agreement with a collaborating provider for no fewer than 12 months and 1600 hours of practice in the area of the additional certification (**See, Administrative Rule 15.14(b)**).

If I have not completed the transition to practice hours, who can be my collaborator?

- You may have a written collaborative agreement with an APRN with the same role and population focus who has four (4) years of experience, or a licensed Physician, or Osteopathic Physician (**See, Administrative Rule 15.17**).